

## Contract sign-up

- e-Services with a login ID and password, 24 hours a day, seven days a week
- call the CWB with your CWB 10-digit producer ID number and four-digit PIN
- with your local elevator representative

Determine the grade and protein of the offered grain. CWB contract program options should be discussed between the producer and elevator. When signing up a contract, ensure the grade selected and the quantity entered are accurate. See instructions on grain sampling below.

Determine the net tonnes after dockage. Remember that grain offered on the delivery contract must not include grain to be used as feed or seed.

A separate contract must be completed for each contract program and Series. Record the contract details on the **CWB delivery contract programs** pages in the delivery permit book.

**Producer Payment Option (PPO) program participants must sign up enough delivery contracts to cover the grain they have committed to these programs and must take advantage of delivery opportunities to ensure they fulfill their PPO contracts.**

## Grain sampling

Producers need to know the grade and protein levels of the grain they intend to deliver when committing to a delivery contract.

The method to collect a sample of grain being transferred to a grain bin or previously binned is the most important step in obtaining a representative quality sample. The following is the Canadian Grain Commission (CGC) recommended procedure to obtain a representative quality sample for farm-stored grain.

### Sampling your bin

You will need four identical pails. They should each hold at least 20 litres (four gallons). Label one **A** and one **B**. You will also need a tin cup or scoop.

#### Step 1

As each truckload is emptied into the bin, take cupfuls every 30 to 60 seconds from the sides and the centre of the grain stream. Empty the cupfuls into pail **A**. Sample enough grain so that once the truck is empty, the pail is about three-quarters full.

#### Step 2

When the truck is empty, mix the contents of pail **A** thoroughly by hand. Place two empty pails of similar size side by side on the floor with the sides touching. Pour the contents of pail **A** down the centre where the pails touch so that each pail will receive about half of the sample. The contents of one of the pails can be poured into the bin. Repeat the process with the contents of the remaining pail until about two kilograms (four pounds) remain. Pour the two kilograms into pail **B**.

#### Step 3

Repeat the procedure for each truckload that is emptied into the bin.

#### Step 4

When the bin is full, thoroughly mix the contents of pail **B** by hand. How much of the sample in the pail you keep will depend on your needs. Keep in mind that for the most purposes you will need a one-kilogram (two-pound) sample.

#### Step 5

Place the sample in a bag or sealed container. Label it to identify the bin it represents. You may want to make up one-kilogram samples at this point so they are ready when you need them.

You now have a good representative sample of the grain in the bin. For further detailed advice on different sampling methods and procedures, contact the CGC Prairie Region Service Centre nearest you or call toll-free at 1-800-853-6705.