

Applications requiring CWB approval

Joint producers are considered a partnership and require a Continuing Declaration and Guarantee form before issuing an advance.

The following applications must be sent to the CWB for verification before a cash ticket can be issued:

- Corporations, partnerships, cooperatives or colonies that do not have a pre-approved Continuing Declaration and Guarantee form or Continuing Guarantee for colonies form.
- **Requests over \$100,000 where CWB validation has not occurred on a previous advance received in the production period.**

Once you receive CWB approval:

- Issue the advance cash ticket within 30 days of CWB approval and by August 31.

Make the advance payment cash ticket payable to the applicant as listed on the application form. If the applicant is a corporation, partnership or a cooperative, the cash ticket must be made out in the name of the business.

- Issue all cash tickets in the manner requested by the lender (i.e. jointly or to the applicant).
- Include the six-digit advance application number on the cash ticket.

The company that completed the advance application should issue the cash ticket(s).

Grain company administration fee

Grain companies charge a \$75 fee (plus GST if advised by your head office) to cover the administration costs of issuing cash advances. This fee is deducted from the cash ticket. The applicant is responsible to repay the entire amount of the cash ticket.

CWB fees

A **CWB administration fee** is assessed when the applicant receives one or more cash advances that exceed \$100,000. The fee of \$125 (plus GST) covers the additional expense of validation and approval and is only assessed once per production period.

Instructions

- Deduct the grain company administration fee (plus GST if applicable) from the cash ticket if not previously deducted for the advance.
- Deduct the CWB fee (plus GST) from the cash ticket.
- Report the gross value to the CWB.
- Endorse the delivery permit book for the gross value (total amount paid to the applicant, plus the CWB fee and your grain company fee).
- Consult your head office for further details.

Pre-harvest advances must be reported with pool code 'SA'.

Example:

\$200,000	advance applied for (gross amount
X 60%	endorsed in permit book)
\$120,000	
\$100,000	first payment (first cash ticket cannot exceed \$100,000 limitation)
- 78.75	grain company fee (incl. GST)
\$ 99,921.25	paid to applicant
\$ 20,000	second cash ticket (after CWB approval)
- 131.25	CWB fee (incl. GST)
\$19,868.75	paid to applicant
\$80,000	second payment (after seeding receive remaining 40%)