

Continuing Declaration and Guarantee

Corporations, partnerships, cooperatives and colonies must have a Continuing Declaration and Guarantee (D&G) or Continuing Guarantee for colonies approved by the CWB before receiving a cash advance.

- Continuing D&G forms completed for the 1999-2000 and subsequent crop years can be used for all future advances provided the structure or members of the company have not changed.
- Approved Continuing D&G numbers are viewable on CWB e-Services. To find the Continuing D&G number:
 - Log in to CWB e-Services with your user ID and password
 - Enter the producer's CWB producer ID number and click *Go*
 - Once the producer information populates, click the *Advances* tab
 - Click *Select*
 - The D&G number appears under *View Accounts*
- If there are any changes to the company structure or to the shareholders, members, partners or owners after a payment is issued, a new Continuing D&G form or Continuing Guarantee for colonies must be completed and approved before any additional payments are issued.
- Producers whose defaulted cash advances have been forwarded to Agriculture and Agri-food Canada (AAFC) for collection must complete a new Continuing D&G or Continuing Guarantee for colonies form when applying for their next advance. Contact the CWB before issuing an advance if you are unsure whether their current guarantee is valid.
- Producers may apply to have their Continuing D&G or Continuing Guarantee for colonies approved before completing their advance application.

Applying for pre-approval

If the applicant does not have a CWB 10-digit producer ID number, the applicant can complete a [2011-12 New producer delivery permit application](#) (available on our Web site) and fax it to the CWB, or call us to create a delivery permit for them through e-Services.

1. Complete the Continuing D & G form or Continuing Guarantee for colonies form in full and send or fax a copy to the CWB. See pages 17 and 18 of the guide. Give the applicant the second copy (D&G) and keep the third copy. For downloaded Continuing D&G and Continuing Guarantee for colonies forms, photocopy the forms for your records.
2. The CWB will send the elevator and the applicant a letter confirming the Continuing D&G or Continuing Guarantee for colonies pre-approval. For future reference, the approved Continuing D&G number now appears in CWB e-Services.
3. The first payment can be issued immediately after the advance application and Priority Agreement have been completed.

When pre-approval has not been applied for

If a Continuing D&G or Continuing Guarantee for colonies has not been pre-approved, send all copies of all documents for approval before issuing a cash ticket.

**If a First Nation Band applies for an advance, a Band Council Resolution is required.
Continuing D&G forms are not required.
Please call the CWB at 1-800-275-4292 for more information.**